



CHELTENHAM

BOROUGH COUNCIL

Notice of a meeting of Overview & Scrutiny Committee

Thursday, 3 April 2014
6.00 pm
Pittville Room - Municipal Offices

Membership	
Councillors:	Barbara Driver (Chair), Klara Sudbury (Vice-Chair), Andrew Chard, Nigel Britter, Colin Hay, Helena McCloskey, Diane Hibbert, Chris Ryder, Charles Stewart and Sandra Holliday

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1.		APOLOGIES	
2.		DECLARATIONS OF INTEREST	
3.		MINUTES OF THE LAST MEETING To approve the minutes of the last meeting held on 3 March 2014.	(Pages 1 - 10)
4.		PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS	
5.		MATTERS REFERRED TO COMMITTEE	
6.		FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED Next Police and Crime Panel will take place on 7 April 2014 so there has been no meeting since the last O&S meeting. (up to 5 minutes for this item)	
7.		CABINET BRIEFING An update from the Cabinet on key issues for Cabinet Member which may be of interest to Overview and Scrutiny and may inform the O&S workplan. (5 – 10 mins)	(Pages 11 - 12)
8.		UPDATE FROM UBICO ON ANNUAL PERFORMANCE Rob Bell, Managing Director, UBICO, will be in attendance.	
9.		PUBLIC PROTECTION AND PRIVATE SECTOR	

		HOUSING COMMISSIONING REVIEW A verbal update from the Director of Commissioning, Jane Griffiths and the Cabinet Member Housing and Safety, Councillor Peter Jeffries to give the committee an opportunity to understand the aims of the working group and its timescales prior to it reporting to Cabinet. (15 mins)	
10.		UPDATES FROM SCRUTINY TASK GROUPS Review the summary of scrutiny task groups	(Pages 13 - 14)
		a) JCS Planning and Liaison An update from the chair of the task group, Councillor Tim Harman (10 mins)	(Pages 15 - 16)
		b) Cemetery and Crematorium Review the final report of the scrutiny task group – cemetery and crematorium and endorse the recommendations before forwarding them to Cabinet (30 mins)	(Pages 17 - 36)
		c) Events An update from the chair of the former scrutiny task group – Events, Councillor Penny Hall on their view of progress made on implementation of their recommendations agreed by Cabinet in July 2013 (10 mins).	
		d) Section 106 A verbal update from the chair of the task group, Councillor Nigel Britter (5 mins)	
		e) Hidden Deprivation in the town centre Final report of the scrutiny task group – Hidden deprivation in the town centre Councillor Chris Coleman, chair of the task group will present the report and ask O&S to endorse the recommendations and forward them to Cabinet.	(Pages 37 - 52)
11.		REVIEW OF SCRUTINY WORKPLAN Review of latest overview and scrutiny workplan (5 mins)	(Pages 53 - 54)
12.		DATE OF NEXT MEETING Date of next meeting: Thursday 3 July 2014	

Contact Officer: Rosalind Reeves, Democratic Services Manager, 01242 774937
Email: democratic.services@cheltenham.gov.uk